



# AZ ASSE

## Executive Board – Position Description

### **Nominations Committee / Chairperson**

- 1) Service.
  - a) Term is for one year, July 1 to June 30.
  - b) Multiple terms are allowed through succession.
  - c) Chair may establish committee.
  - d) Position is filled by most recent Past President available to serve (per AZ ASSE Bylaws).
- 2) Purpose.
  - a) Ensure qualified candidates are available for chapter management positions.
- 3) Goals.
  - a) Prepare a slate of officers for the coming year.
  - b) Reviews the slate of candidates with the Executive Committee.
  - c) After review with the Executive Committee, contacts the candidates and confirms their willingness to serve in that office, should they be elected.
  - d) Nominations are announced and confirmed and voted on according to Bylaws deadlines.