



# AZ ASSE

## Executive Board – Position Description

### **Foundation Committee / Chairperson**

- 1) Service.
  - a) Term is for one year, July 1 to June 30.
  - b) Multiple terms are allowed.
  - c) Chair may establish committee.
  - d) Position is appointed by President.
- 2) Purpose.
  - a) Promotes awareness of the ASSE Foundation and encourages members to contribute to the ASSE Foundation.
- 3) Goals.
  - a) Conduct 9 raffles per year.
    - i) Solicit raffle prizes.
    - ii) Conduct 1 raffle for the Student Section.
  - b) Provide Chapter members with Foundation scholarship and grant information.
  - c) Communicate Foundation Scholarship information to education institutions within the Chapter geographic area.
  - d) Support the Foundation Scholarship program by submitting required documents.
  - e) Select local Scholarship recipient(s) within the Chapter year.

- f) Administer the William C. Ray Memorial Scholarship through the ASSE Foundation to ensure proper distribution of the funds and to promote the Foundation.
- g) Schedule at least one specific event or activity to benefit the ASSE Foundation.
- h) Assist the Chapter in promoting the ASSE foundation through other various methods of advertising.
- i) Develop or maintain a Scholarship program.